



Surrey Independent Living Council

COVID-19 Service Briefing 3

23rd of March 2020

For Personal Assistants

If you need to self-isolate because of suspected Covid-19 infection or contact

- Notify your employer at the earliest opportunity that you need to self-isolate. You will need to remain away from work for 14 days and have the right to do so.
- The Government has made it clear that if you are eligible you have the right to Statutory Sick Pay of £95.85 a week (rate from 6th April 2020).

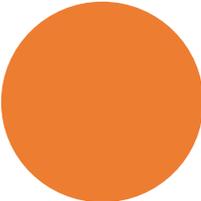
You are eligible if you are directly employed (including on a zero hour or casual basis) and have earned an average of £118 a week over the last 8 weeks.

- If you are not eligible, you should ask your employer for a SSP1 form. You can also get a copy of this form from the SILC office or from:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/870979/ssp1-print.pdf

This form will allow you to present a claim for possible benefits.

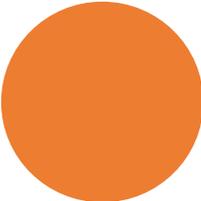
- If you become ill with the virus you will need to be off for 14 days and normal sickness reporting procedure will apply, as will the ongoing payment of SSP. For periods of sickness over 14 days you may be required to provide a medical certificate.
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If your employer needs to self-isolate because of suspected Covid-19 infection or contact

- In the first instance speak to your employer.
 - If it is specified in your Employment Contract you may be entitled to Statutory Guaranteed Pay
 - <https://www.gov.uk/lay-offs-short-timeworking/guarantee-pay>

This is paid at £30 a day for the first five days of absence (rate from 6th of April 2020).
 - Depending on the advice they have been given by their employment insurance legal advice service, you may need to take paid leave or unpaid leave.
 - You may also may want or need to make and application for Job Seekers Allowance <https://find-your-nearest-jobcentre.dwp.gov.uk/> or Universal Credit for the period of time you are not working.
 - <https://www.gov.uk/universal-credit/>
 - If you can't get childcare because your children are off school, you have the right to take emergency leave to care for a dependant for a 'reasonable time' while you make other arrangements. This is unpaid (though you could take paid leave instead if you have any due).
 - For more information about your rights as an employee visit the ACAS website at <https://www.acas.org.uk/coronavirus> or call their help line on **0300 123 1100**.
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For general information about Covid-19 and the steps you should take to protect yourself and those around you, then please see the government or NHS websites at:

www.gov.uk/coronavirus
and
www.nhs.uk/coronavirus

*For any other queries please contact us on 01483 458 111 (Text: 07919 418 099)
(please note that our phone lines are very busy at the moment so if we are unable to answer you when you call please leave a message or email us at admin@surreyilc.org.uk)*

